

Stubton Village Blog –Parish Council Meeting

Dear Councillors,

You are hereby summoned to attend the **Annual Meeting of the Parish Council on Wednesday 20th May 2026 at 7.30pm** at Stubton Village Hall, Fenton Road, Stubton, for the purposes of considering & resolving upon business to be transacted as set out in this Agenda.

Meetings are recorded by the clerk for preparation of the Minutes. Recordings are deleted once Minutes are drafted.

Signed: Jackie Britten-Crooks

Parish Clerk

Dated: 14th May 2026

Council Members: Cllr Sam Kirk, Cllr David Wood & Cllr Jenny Taylor.

AGENDA

- 1. APPOINTMENT OF A CHAIRMAN FOR THE ENSUING YEAR.**
- 2. TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN.**
- 3. APPOINTMENT OF A VICE CHAIRMAN FOR THE ENSUING YEAR.**
- 4. TO RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE OF VICE CHAIRMAN.**
- 5. APOLOGIES FOR ABSENCE**

To receive & note apologies for absence where reasons for absence have been given to the Clerk prior to the Meeting.

6. DECLARATIONS OF INTEREST

To receive Declarations of Interest under the Localism Act 2011 – this being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

7. MINUTES

Motion: To Resolve to accept the Draft Minutes of the previous Meeting held on 16th March 2026 and for the Chair to sign the official Minutes. Appendix 1

8. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

- a) Motion: To Resolve to approve Governance Statement
- b) Motion: To Resolve to approve Accounting Statement
- c) Motion: To Resolve to approve Exemption Certificate
- d) Motion: To Resolve to approve the Public Rights Notice dates.
- e) Motion: To Resolve to approve the Statement of Variances
- f) To note the internal audit & cashbook for the financial year ending 31 March 2026. Appendix 2

9. INSURANCE

Motion: To Resolve to consider & approve the annual insurance policy for the Parish Council & for payment to be made. Appendix 3

10. FINANCE

Motion: To Resolve to approve the following payments, receipts and bank reconciliation:

Date	Payment Description	Amount
06.03.2026	Information Commissioner's Office (ICO) D/D	£47.00
23.03.2026	SKDC Green Bins for Church Donation D/D	£100.00
23.03.2026	J Britten-Crooks reimbursement painting materials and stationery supplies	£77.96
31.03.2026	Bank Charges	£7.00
02.04.2026	LALC Annual Membership Fee	£97.70
27.04.2026	Community Heartbeat Trust Donation – Stubton Defibrillator	£100.00
30.04.2026	Bank Charges	£7.00
	Receipt Description	
08.04.2026	SKDC Precept	£1,850.00
31.03.2026	Interest	£23.47

Reconciliation

Opening balance brought forward from 28 February figures: £5,194.27

Less payments of £436.66 listed above = £4,757.61

Plus receipts £1,873.47

Account ending 4983: £4,573.77

Account ending 4970: £2,057.31

Balance as of 30 April 2026 £6,631.08

11. PLANNING

To discuss and provide updates on current planning matters.

12. SIGN UPDATE

To thank Cllr Ken Bamford for his referral to Lincolnshire County Council for groundworks in relation to the village sign and to note progress on the sign.

13. CLOSE OF MEETING _____

Date of next meeting:

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