

Executive Summary of the Meeting of the Stubton Hub Committee

Wednesday 13th July 2022 7pm

Village Hall Matters

Decision VH 1.0 – actions requiring completion	Prepare ‘summary paper’ of actions completed from previous meeting.
Lead member	Action Lead
Action	Email to JW
Timeline for completion	1 week prior to meeting

Decision VH 3.0 – committee structure	Committee structure to remain the same with separate finances. Following formal examination, both accounts to be published with the Charity Commission
Lead member	IP
Action	Send accounts to Charity Commission
Timeline for completion	ASAP

Decision VH 4.0 Next stage of refurbishment	Form a working group to explore fundraising and costings for the next stage of refurbishment.
Lead member	JW,KD,JT,GD
Action	JW to arrange meeting
Timeline for completion	Ongoing

Social Club Matters

Decision SC 2.0 Event budgets	Each Lead for any event including bar manager and caretaker will have a budget that they will manage
Lead member	GD
Action	Written report to the committee required
Timeline for completion	Bar Manager – monthly Caretaker – 6 monthly

Decision SC 5.0 Membership	Bring memberships in line; membership monies will be requested at the bar and any events attended at signing in. Members to be advised that all memberships will expire on 31 st March 2023 irrespective of the month of joining and will begin again from there.
Lead member	All committee members
Action	Request for payment to be made at signing in for all events and cross checked against newly updated records.
Timeline for completion	Ongoing until 31 st March 2023 where next steps determined

Decision SC 6.0 Membership for new villagers	All new villagers will be given free membership until March 31 st 2023
Lead member	All committee members GD
Action	GD ensure membership form is in welcome pack – Liaise with the Seniors.
Timeline for completion	Ongoing until 31 st March 2023 where next steps determined

Decision SC 9.0 Events	<p>Date Event Lead Proceeds to</p> <p>Friday 22nd July Potato in a bucket Mr and Mrs Snook</p> <p>Friday 29th July Take away evening - chinese GD VH</p> <p>Saturday 6th August Village BBQ Organising group to comprise of GD,JW,KD,MD. Meeting date TBC . JW to organise meeting ACTION JW VH</p> <p>Saturday 10th September Vinyl Quiz The Church</p> <p>Friday 30th September Take away evening - TBC TBC VH</p> <p>Saturday 15th October Wine tasting Anne et Vin The Wilsons</p> <p>Raffle to VH</p> <p>*VH may need to buy bread</p> <p>Friday 28th October Take away evening TBC TBC VH</p> <p>Saturday November 26th Quiz IP VH</p>
Lead member	All committee members
Action	15.10.22 VH supply bread
Timeline for completion	As above

Decision SC 6.0 Members queries- website and local business advertising	The Hub will have a website of its own entitled 'Stubton Village Hall' Local businesses will be able to place a link to their own website in return for their support at relevant events e.g providing a raffle prize
Lead member	Martin Davis
Action	MD to establish and make contact with local businesses
Timeline for completion	ASAP

Decision AOB Donation to Air Ambulance	To round up the donations to the air ambulance from the Jubilee event from £316 to £350
Lead member	IP and JW
Action	IP make payment JW inform Chris Hudson (proposer of the charity in return for the free hog roast at the Jubilee event)
Timeline for completion	ASAP