

Executive summary of the Meeting of the Stubton Hub Committee

Wednesday 30th October 2024 5pm

Village Hall Matters

Decision VH 1.0 Gents vinyl Flooring	Contact Balderton Carpets, regarding replacement of the stained area.
Lead member	IP
Action	Discuss with Balderton Carpets, regarding the relaying of new vinyl in the Gents toilet, which became stained from a previous water seepage.
Timeline for completion	Ongoing

Decision VH2.0 VH and Social Club accounts	Accept the accounts <ol style="list-style-type: none">1. Stubton Village Hall Summary Income and Expenditure Accounts to 31.10.242. Stubton Social Club Summary Income and Expenditure Accounts to 31.10.24
Lead member	IP
Action	Accepted by Committee
Timeline for completion	Immediate effect

Decision VH4.0 VH Perimeter Fence	Replacement of two rotted fence posts, to the rear of the VH.
Lead member	IP
Action	Accepted by Committee.
Timeline for completion	Completed

Decision VH5.0 Weekly Fire Alarm Test	Weekly Fire Alarm test , previously following a roster of Committee members. Allocation of the rostered Bar person, to conduct a Fire Alarm test, before opening to the membership, on Friday Bar nights
Lead member	MD
Action	Notification to go out to all concerned.
Timeline for completion	5/11/24

Social Club Matters

Decision SC 2.0 Square System	Re-organisation of the Users on the Square-up system, in respect to logging on as Team members, and removing past committee members' names.
Lead member	MD
Action	Research into the easiest and seamless way to make the staff name changes.
Timeline for completion	10/11/24

Decision SC 3.0 (i) Events	Potato in a Bucket Competition 2024 Final Accounts, discussed and agreed.
Lead member	ML
Action	Figures agreed. ML to pay £28.98 to the Hub, as the excess cash, after spending on prizes. Hub to top-up the £93.98 profit, with £31.02 payment. Total to be donated to St.Martin's Church £125
Timeline for completion	Immediate

Decision SC 3.0 (ii) Events	Ted's Vinyl Night on 26/10/24. Final figures presented. Profit to be allocated, thus: £232 to St.Martin's Church Fabric Fund £232 to Defibrillator Fund All Bar profits to the VH Small gift to Ted, for his great event,(JT): agreed.
Lead member	IP
Action	Bank transfers to above.
Timeline for completion	Immediate

Decision SC 3.0 (iii) Events	Christmas 2024. Timetable of actions, leading up to the Christmas Buffet, on Wed 18th December 2024
Lead member	CS
Action	Update event timetable of actions on the VH calendar
Timeline for completion	Ongoing

Date and Time of next meeting - **TBA**.