

Executive summary of the Meeting of the Stubton Hub Committee

Wednesday 31st January 2024 7pm

Village Hall Matters

Decision VH 1.0 Caretaking update	Water butt required to facilitate outside planted area watering.
Lead member	MD
Action	Procure Rain Water Butt, for VH, and install to the rear of the building.
Timeline for completion	Ongoing

Decision VH2.0 VH and Social Club accounts	Accept the accounts <ol style="list-style-type: none">1. Stubton Village Hall Summary Income and Expenditure Accounts to 31.01.242. Stubton Social Club Summary Income and Expenditure Accounts to 31.01.24
Lead member	IP
Action	Accepted by Committee
Timeline for completion	Immediate effect

Decision VH3.0 Village Hall Membership fee	Renewals will take place from 6th April 2024, and will remain at £3 per annum.
Lead member	JT
Action	Accepted by Committee.
Timeline for completion	Ongoing, from 06/04/24

Decision VH4.0 Prosperity Funding: Replacement windows and doors	Newark Glass has been chosen from the three quotations; prosperity fund has been received, and the choice of frame colour decided by committee is <i>Agate Grey, with woodgrain</i> (exterior), with <i>white</i> (interior).
Lead member	IP
Action	Deposit now due to Newark Glass £4000
Timeline for completion	Immediate payment of deposit. Newark Glass to measure for fitting.

Decision VH 5.0 Village Hall Emergency Lighting	Emergency Lighting to be brought under the service plan of SecureTec, together with the bi-annual Alarm servicing. Quotation to be sought, for replacement of the old alarm console, as it is sometimes problematic.
Lead member	MD
Action	Contact SecureTec for confirmation.
Timeline for completion	Immediate

Decision VH 6.0 Committee Members	Recruitment drive needed to increase the depleted Hub committee from it's current compliment of 6 persons towards an optimum 10 members.
Lead member	ALL
Action	Incorporate a recruitment drive within advertising of the AGM, towards the end of April 2024
Timeline for completion	Ongoing

Decision VH Actions	Gents vinyl flooring: replacing due to water damage staining.
Lead member	MD
Action	Contact Balderton carpets for quote, to replace.
Timeline for completion	Ongoing

Social Club Matters

Decision SC 2.0 Events	2024 Potato in a Bucket Competition.
Lead member	ML
Action	Invitation email to be sent out to all.
Timeline for completion	Date set, as 19th July 2024

Decision SC 3.0 Bar Rota, and Stocktaking/stock purchasing.	New Bar roster agreed (on calendar) to end of May 2024. Stock replenishing, from stocktaking list and from purely a visual check, each week
Lead member	ML & ALL
Action	As required.
Timeline for completion	Ongoing

Decision SC 4.0 Children's play equipment	Suggested we obtain some children's play mats & equipment, for entertain the toddlers, whilst families are visiting the Hub, eg Friday Early-doors nights.
Lead member	All
Action	Put feelers out for donation of equipment
Timeline for completion	Ongoing

Date and Time of next meeting - **25th March 2024** .