

Stubton Parish Council

To Stubton Parish Councillors

You are hereby summoned to attend the meeting of Stubton Parish Council to be held at 7.00pm on Friday 13th December 2024 at The Village Hall, Fenton Road, Stubton. All members of the public and press are welcome to attend.

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a) Register of Interest: Councillors are reminded of the need too update their register of interest.
 - b) To declare any personal interest in items on the agenda and their nature.
 - c) To declare any prejudicial interests in items on the agenda and their nature (Councillors and prejudicial interests must leave the room for the relevant items)

The meeting will be adjourned for Public Session to last no longer than 15 minutes and no longer than 3 minutes per person (IAW Standing Orders).

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting. Brief notes will be appended to the minutes as an aide memoire.

3. **Minutes:** To consider the approval of the minutes of the last meeting of the council.
4. **Progress reports:** for information
 - a) Vehicle Activated Speed Sign
 - b) Village Signage
 - c) Training
 - d) News Letter
 - e) Lighting
 - f) Footpaths
5. **Planning:**
 - a) Council's response to planning applications between meetings and reports on decisions.
 - b) Current planning applications.
6. **Finance:**
 - a) To consider and approve the payments to be made as per attached list.
 - b) To note any receipts and approve invoices for payment.
 - c) To approve the statement of cash reconciliation for November 2024.
 - d) To approve claims for *****.
7. **Street Decorations:** To consider and approve the purchase of decorations for the village to celebrate National celebrations.
8. To put forward councils **Code of Conduct** and councillors **Area of Responsibility**.
9. **Councillors' reports** and items for future agenda.
10. **County and district councillor reports.**
11. **Clerks report** on Urgent Decisions since last meeting.
12. **Correspondence for information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting
13. **Date of next meeting:** To confirm the date of the next meeting

Signed: A.N.Other – 8th December 2024 Clerk to Stubton Parish Council

Anyone can film, record, broadcast, take photographs, and use social media to report on the meeting when it is open to the public, so long as they conform to the Council's protocol, a copy of which can be obtained from the Clerk.